TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS
OFFICE OF COLONIA INITIATIVES
TEXAS BOOTSTRAP LOAN PROGRAM

Form 15
Work Write-Up

Owner-Builder Applicant

Owner-Builder Co-Applicant

Physical Address:

City, State & Zip Code:

Phone Number:

Square Footage: ___________ Construction Type: ___________

KITCHEN

REPLACE OUTLETS & SWITCH
Replace all missing outlets and switch cover plates in kitchen.

Price material and labor $_____________________

INSTALL CEILING FIXTURE
Provide and install new ceiling light fixture in kitchen. Light to be installed per manufacturer’s recommendations and local electrical codes.

Price material and labor $_____________________

INSTALL DRYWALL - TAPE & FINISH
Install new 1/2" drywall on north and west walls of kitchen (est. 300 sq. ft.), tape and float entire walls and ceiling of kitchen. Finish with monterry texture. Paint using interior semi-gloss paint. Color of paint to be owner’s choice.

Price material and labor $_____________________

INSTALL COUNTERTOP- FORMICA
Provide and install new 3/4" plywood - formica counter top with 4" backsplash. Properly secure to existing base cabinets. Color and pattern of formica as per owner’s choice.

Price material and labor $_____________________

INSTALL KITCHEN SINK & FAUCET
Install new 32" x 8" deep stainless steel kitchen sink. Include trap, faucet, and all plumbing necessary for complete sink installation. Vent pipe shall extend through roof eave. Secure with mechanical fasteners and seat in silicone seal. Connect drain to main sewer pipe.

Price material and labor $_____________________

**STAIN BASE CABINET**
Sand and stain existing base cabinet to match upper cabinets, apply sealer comparable with polyurethane. Apply two coats of polyurethane.

**Price material and labor $_________________________**

**DOOR TRIM**
Replace missing door trim (exterior door) with new wood finger joint trim. Finish matching existing surfaces.

**Price material and labor $_________________________**

**BATHROOM**

**INSTALL ELECTRIC GFI & SWITCH**
Provide and install new GFI outlet and new switch in bathroom.

**Price material and labor $_________________________**

**INSTALL CEILING FIXTURE**
Provide and install new ceiling light fixture. Light to be installed per manufacturer’s recommendations and local electrical codes.

**Price material and labor $_________________________**

**REPLACE ALUMINUM WINDOW**
Install new 24" wide x 12" tall aluminum, obscure window above shower enclosure. Repair all interior and exterior finishes affected by window change to match adjacent finishes and paint all new material to match existing.

**Price material and labor $_________________________**

**REPLACE SHOWER ENCLOSURE**
Remove existing shower stall. Install new 60" x 32" fiberglass shower enclosure complete with faucets and adjustable shower head. Include all plumbing, drywall and framing necessary for complete installation. Install new shower curtain. Vent shower plumbing with 1-1/2" pvc pipe to extend through roof.

**Price material and labor $_________________________**

**INSTALL DRYWALL - TAPE & FINISH**
Install new 1/2" drywall on entire walls of bathroom, tape and float entire walls and ceiling. Finish with monterry texture. Paint using interior semi-gloss paint. Color of paint to be owner’s choice.

**Price material and labor $_________________________**
**INSTALL DOOR TRIM - STAIN DOOR**
Install 2-1/4" finger joint trim on both sides of bathroom door, fill holes, and sand, stain and varnish entire door unit.

Price material and labor $_________________________

**INSTALL LAVATORY VENT PIPE**
Provide and install new lavatory 1-1/2" vent pipe to extend through roof. Include pipe flashing secured properly.

Price material and labor $_________________________

**HALL**

**ATTIC ACCESS - DOOR**
Install attic access door using 3/4" plywood lid painted to match ceiling, set flush to ceiling. Trim with 2-1/4” colonial trim, paint or stain to match existing trim.

Price material and labor $_________________________

**INSTALL ELECTRIC SMOKE DETECTOR**
Provide and install new hardwired powered smoke detector in hall. All wall/ceiling surfaces affected by the work to be returned to a smooth paint ready surface.

Price material and labor $_________________________

**INSTALL DRYWALL - TAPE & FINISH**
Tape and float entire walls and ceiling of hall. Finish with monterry texture. Paint using interior semi-gloss paint. Color of paint to be owner’s choice.

Price material and labor $_________________________

**BEDROOM #1**

**INSTALL DOOR TRIM**
Install 2-1/4" finger joint trim on both sides of bedroom #1 interior door, fill holes, and sand, stain and varnish entire door unit.

Price material and labor $_________________________

**INSTALL BIFOLD CLOSET DOOR**
install flat-pack bi-fold closet door in bedroom #1, size according to opening. Installation to be complete with bi-fold hardware, pine jambs and 2-1/4" casing on both sides. Sand, stain, and varnish entire unit.

Price material and labor $_________________________
**BEDROOM #2**

**INSTALL ELECTRIC OUTLETS & SWITCH**
Provide and install new electric switch and outlets including cover plates in bedroom #2

Price material and labor $________________________

**INSTALL CEILING FIXTURE**
Provide and install new ceiling light fixture. Light to be installed per manufacturer’s recommendations and local electrical codes.

Price material and labor $________________________

**INSTALL ALUMINUM WINDOW**
Install new aluminum window on west side of bedroom #2, same size as windows in bedroom #1. Repair all interior and exterior finishes affected by window change to match adjacent finishes and paint all new material to match existing.

Price material and labor $________________________

**INSTALL DRYWALL - TAPE & FINISH**
Insulate exterior walls using R-11. Install new 1/2" drywall on entire walls and ceiling of bedroom #2 including closet, tape and float entire walls and ceiling. Finish monterry texture. Paint using interior semi-gloss paint. Color of paint to be owner’s choice.

Price material and labor $________________________

**INSTALL BIFOLD CLOSET DOOR**
Install flat-pack bi-fold closet door in bedroom #2, size according to opening. Installation to be complete with bi-fold hardware, pine jambs and 2-1/4" casing on both sides. Sand, stain, and varnish entire unit.

Price material and labor $________________________

**FLOORING**

**INSTALL COMMERCIAL TILE 12" X 12"**
Provide and install new commercial 12" x 12" x 1/8" vinyl composite tiles in kitchen, hall, and bedroom #2 (500 sq. ft. or about 12 boxes). To include new 2-1/4" colonial base trim. Color and pattern to be owner’s choice.

Price material and labor $________________________
**ROOF**

**INSULATION, ATTIC - R-19**  
Insulate all attic space using R-30 batt insulation. Estimated 1,024 square ft.

**Price material and labor $**

**INSTALL ROOF, PAN VENTS**  
Install 4 - pan vents placed within 1' of the ridge. All vents shall be woven into the shingles and leak proof.

**Price material and labor $**

**INSTALL GABLE VENTS**  
Install 2 aluminum gable vents on north and south gable ends.

**Price material and labor $**

**INSTALL ROOF, BAND**  
Install missing 2 x 6 roof eave bands (est. 28 lineal ft.); cut rafter tails enough to leave 1 x 8 cedar facia flush to roof decking. Install aluminum drip edge under shingles and over new fascia.

**Price material and labor $**

**INSTALL ROOF, FACIA**  
Install entire roof facia using 1 x 8 and 1 x 2 cedar. Remove existing 2 x 6 bands and cut rafter tails enough to leave space for new cedar facia flush to the edge of roof decking. Install aluminum drip edge under shingles and over new fascia.

**Price material and labor $**

**INSTALL ROOF SOFFIT**  
Install entire roof soffit using 3/8" plywood. Soffit will be vented every 6 feet with 8"X 16" screened vent and attached securely. Before installing soffit, remove any boards between rafters to allow free passage of air from soffits to roof vents.

**Price material and labor $**

**EXTERIOR SURFACE**

**INSTALL EXTERIOR SIDING AND TRIM**  
Install 4' x 8' -7/16" Hardee siding on entire exterior of house including gable ends. Siding to be installed level and plumb and secured with 8D galvanized nails. Install 1 x 4 cedar trim around all windows, doors, and corners.

**Price material and labor $**
**MOVE EXISTING WATER HEATER**
Remove existing water heater in bathroom, install water heater in new enclosure. Include installation of temperature relief valve, 3/4" copper drain pipe extended outside enclosure.

Insulate water heater with Insulation jacket, run new cold and hot water lines and install shut-off valve. Exposed electrical wire shall be cover in flexible conduit material.

**Price material and labor** $________________________

**BUILD 36" X 36" WATER HEATER ENCLOSURE**
Build new water heater enclosure made of 2 X 4 frame, 5/8" T1-11 siding, 20 yr warranty shingles, 1 x 4 trim. Provide access door with latch. Enclosure shall be build according to specifications.

**Price material and labor** $________________________

**BUILD FRONT REAR STEPS**
Build and install 2 set of new steps for front and rear exits with a 1" overhang on three sides of the treads. Use 2" x 6" treated pine, treated pine stringers and treaded 2 x 4 for rails installed on both sides. Install additional stringer in all spans exceeding 32".

**Price material and labor** $________________________

**PAINT, EXTERIOR SIDING, & TRIM**
Home owner shall paint all exterior siding and trim. Scrape and sand all siding and trim to remove loose/flaking paint and to feather old paint edges. Caulk all joints, cracks and holes to provide a smooth, even surface. Contractor shall provide the homeowner with enough paint, caulking, rolls, and brushes to paint entire house. Paint shall be SHERWIN-WILLIAMS exterior semi-gloss paint or equal. Owner to choose color of paint.

**Price material only** $________________________

**FUMIGATE HOUSE**
Fumigate entire structure including attached structures and other structures on property to eliminate termites and pests. Licensed exterminator must be used and a certification of completion furnished to owner and project administrator.

**Price material and labor** $________________________

**CLEAN, PREMISES**
Owner-Builder shall be responsible to remove and dispose of all construction debris.
## REHABILITATION COST BREAKDOWN

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<tr>
<th>JOB</th>
<th>COST</th>
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<td>KITCHEN</td>
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<td>BATHROOM</td>
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<td>HALL</td>
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<td>BEDROOM #1</td>
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<td>ROOF</td>
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| TOTAL ESTIMATED COST | $    |

### PROJECTED COST

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<td>Closing</td>
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<td>Insurance</td>
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<td>Rehabilitation</td>
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<td><strong>TOTAL</strong></td>
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**Contractor Signature**

**Date**

**Accepted by Owner-Builder Applicant**

**Date**

**Accepted by Owner-Builder Co-Applicant**

**Date**