

# ENFORCEMENT BULLETIN

*Number 2017-005*

## Original Manufacturer's Certificate

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### Failing to Submit an Original Manufacturer's Certificate

A recent review of applications for Statements of Ownership submitted to the Department has revealed a substantial number of applications did not include an original manufacturer's certificate as required by Section 1201.204(c) of the Texas Occupations Code, which states:

After the first retail sale of a manufactured home, the retailer must submit the original manufacturer's certificate for that home to the department.

In the Department's continued efforts to promote self-compliance through education, license holders will be provided with warning letters for any applications for Statements of Ownership received without an original manufacturer's certificate for the months of July and August 2017, giving ample opportunity to correct any internal processes attributing to the problem without penalty.

However, effective September 1, 2017, any applications for Statements of Ownership received without an original manufacturer's certificate will be subject to administrative action including a monetary fine, suspension and/or revocation of the license.

### Agency Contact Information

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