



Texas Department of Housing and Community Affairs
Manufactured Housing Board Meeting
September 23, 2011

Michael H. Bray, Chair

Anthony G. Burks, Member

Sheila M. Vallés-Pankratz, Member

Donnie W. Wisenbaker, Member

Texas Department of Housing and Community Affairs
Manufactured Housing Board Meeting
September 23, 2011

ROLL CALL

	<u>Present</u>	<u>Absent</u>
Michael H. Bray, Chair	_____	_____
Anthony G. Burks, Member	_____	_____
Sheila M. Vallés-Pankratz, Member	_____	_____
Donnie W. Wisenbaker, Member	_____	_____
Number Present	_____	
Number Absent		_____

_____, Presiding Officer

MANUFACTURED HOUSING BOARD MEETING
TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS
1500 N. Congress, Capitol Extension Committee Room E2.028
Austin, Texas 78701

September 23, 2011 10:00 a.m.

AGENDA

CALL TO ORDER, ROLL CALL Chair

CERTIFICATION OF QUORUM Chair

The Board of the Manufactured Housing Division of the Texas Department of Housing and Community Affairs (TDHCA) will meet to consider and possibly act upon:

ACTION ITEMS

- Item 1. Consideration and action to approve the minutes of the board meeting on July 22, 2011. Chair
- Item 2. Presentation, discussion and possible action to approve adoption of the proposed amendments to 10 Texas Administrative Code Chapter 80 for publication as adopted in the Texas Register. Joe Garcia

REPORT ITEMS

- 1. Executive Director's Report to include issues relating to operations, budget and performance of the Manufactured Housing Division. Joe Garcia

PUBLIC COMMENT Chair

EXECUTIVE SESSION Chair

Note: The Board may go into executive session (close its meeting to the public) on any agenda item if appropriate and authorized by the Open Meetings Act, Texas Government Code, Chapter 551.

- (a) If necessary, the Board will go into executive session to discuss Personnel Matters relating to the executive director's performance evaluation and compensation review pursuant to Sec. 551.074, Texas Government Code.
- (b) If necessary, the Board will go into executive session for Consultation with Attorney pursuant to Sec. 551.071, Texas Government Code.

RECONVENE Chair

Reconvene in public session and take action on any matters coming out of Executive Session.

ADJOURN Chair

To access this agenda or request information, please visit our website at www.tdhca.state.tx.us or contact Sharon Choate, TDHCA/MHD, 1106 Clayton Lane, Suite 270W, Austin, Texas 78723, 512-475-2206, sharon.choate@tdhca.state.tx.us.

Individuals who require auxiliary aids, services or translators for this meeting should contact Gina Esteves, ADA Responsible Employee, at 512-475-3943 or Relay Texas at 1-800-735-2989 at least two days before the meeting so that appropriate arrangements can be made.

Agenda Action Item No. 1

**MINUTES OF THE REGULAR MEETING OF THE
MANUFACTURED HOUSING BOARD**

On Friday, July 22, 2011, at 10:37 a.m., there was a regular meeting of the Manufactured Housing Board (the "Board") at 1500 N. Congress, Capitol Extension Committee Room E2.028. Michael Bray presided. Pablo Schneider and Sheila Vallés-Pankratz constituting a quorum, attended. Anthony Burks and Donnie Wisenbaker were absent. The following Manufactured Housing Division (the "MHD") staff were present: Joe Garcia, Amy Morehouse, Kassu Asfaw, and Sharon Choate.

Michael Bray called the roll and confirmed the presence of a quorum.

Michael Bray asked for a motion to approve the minutes from the board meeting on May 20, 2011. Upon motion of Sheila Vallés-Pankratz, duly seconded by Pablo Schneider, the minutes of the previous meeting were unanimously approved.

Kassu Asfaw presented the FY 2012 Operating Budget to the Board and recommended approval. Upon motion of Pablo Schneider, duly seconded by Sheila Vallés-Pankratz, the FY 2012 Operating Budget was unanimously approved.

Kassu Asfaw presented the FY 2012 Administrative Services Agreement between the Manufactured Housing Division and TDHCA and recommended approval. Upon motion of Sheila Vallés-Pankratz, duly seconded by Pablo Schneider, the agreement was unanimously approved.

Joe Garcia presented and discussed for approval the proposed amendments to 10 Texas Administrative Code Chapter 80 for publication in the Texas Register as proposed rules. Upon motion of Sheila Vallés-Pankratz, duly seconded by Pablo Schneider, the motion was unanimously approved.

Joe Garcia presented and discussed for approval the revisions to the Affidavit of Fact for Abandonment form, Notice of Intent to Declare a Home Abandoned form and Statement of Ownership and Location form. Upon motion of Pablo Schneider, duly seconded by Sheila Vallés-Pankratz, the revised forms were approved to be effective upon the effective date of the repeal of §80.100 (Forms) in the rules.

The Board did not go into an Executive Session.

Joe Garcia delivered the Executive Director's Report.

The next board meeting was tentatively set for Friday, September 23, 2011, to begin at 10:30 a.m.

There being no further business to come before the board, the meeting was adjourned at 12:01 p.m.

Sharon Choate, Secretary

Approved:

Michael Bray, Presiding Chair

Pursuant to Sec. 551.022 of the Texas Government Code, a copy of the transcript of the above mentioned meeting is public record and is available for inspection and copying on request to the governmental body's chief administrative officer or the officer's designee.

Agenda Action Item No. 2

Preamble for Adopted Repeal of Manufactured Housing Rules

Administrative Rules of the Texas Department of Housing and Community Affairs

10 Texas Administrative Code, Chapter 80

The Manufactured Housing Division of the Texas Department of Housing and Community Affairs (Department) adopts repeal to 10 Texas Administrative Code §80.100 relating to forms. The repeal is adopted without changes as published in the August 5, 2011, issue of the *Texas Register* (36 TexReg 4884) and will not be republished.

The forms are not required by statute to be part of the rules. It will be more efficient and quicker to implement new and revised forms without going through the rule making process.

The repeal is effective thirty (30) days following the date of publication with the *Texas Register* of notice that the repeal is adopted.

There were no comments received during the comment period and no requests were received for a public hearing to take comments on the rules.

The amendments are adopted under Section 1201.052 of the Texas Occupations Code, which provides the Director with authority to amend, add, and repeal rules governing the Manufactured Housing Division of the Department and Section 1201.053 of the Texas Occupations Code, which authorizes the board to adopt rules as necessary and the director to administer and enforce the manufactured housing program through the Manufactured Housing Division.

No other statutes, codes, or articles are affected by adoption of the repealed rule.

The agency hereby certifies that the adoption has been reviewed by legal counsel and found to be within the agency's legal authority to adopt.

Preamble for Adopted Manufactured Housing Rules
Administrative Rules of the Texas Department of Housing and Community Affairs
10 Texas Administrative Code, Chapter 80

The Manufactured Housing Division of the Texas Department of Housing and Community Affairs (the “Department”) adopts amendments to 10 Texas Administrative Code, Chapter 80, §§80.3, 80.4, 80.21, 80.31-80.34, 80.38, 80.40, 80.80, and 80.90-80.93 relating to the regulation of the manufactured housing program. The proposed rules are adopted without changes to the proposed text as published in the August 5, 2011, issue of the *Texas Register* (36 TexReg 4879) and will not be republished.

The rules are revised to comply with House Bill 1510 (82nd Legislature, 2011 regular session) that amends the Manufactured Housing Standards Act; to remove references to §80.100, Subchapter I; and for clarification purposes.

The rules are effective thirty (30) days following the date of publication with the *Texas Register* of notice that the rules are adopted.

There were no comments received during the comment period and no requests were received for a public hearing to take comments on the rules.

The rules as proposed on August 5, 2011, are adopted as final rules.

The following is a restatement of the rules’ factual basis:

Section 80.3(k)(4): To remove the reference to §80.100, Subchapter I relating to forms because the subchapter is adopted for repeal since there is no statutory requirement for the forms to be part of the rules.

Section 80.4: To correct the cite reference from §1201.205(e) to §1201.251(e).

Section 80.21(e)(3): To remove the reference to §80.100, Subchapter I relating to forms because the subchapter is adopted for repeal since there is no statutory requirement for the forms to be part of the rules.

Section 80.21(e)(4): To remove the reference to §80.100, Subchapter I relating to forms because the subchapter is adopted for repeal since there is no statutory requirement for the forms to be part of the rules.

Section 80.31(c): To remove the reference to §80.100, Subchapter I relating to forms because the subchapter is adopted for repeal since there is no statutory requirement for the forms to be part of the rules.

Section 80.32(g): To remove the reference to §80.100, Subchapter I relating to forms because the subchapter is adopted for repeal since there is no statutory requirement for the forms to be part of the rules.

Section 80.32(p): To remove the subsection because it is in conflict with §1201.151(a) of the Standards Act.

Sections 80.32(p) through (v): The subsections are re-lettered because of the adoption to remove subsection (p).

Section 80.32(s): To remove the reference to §80.100, Subchapter I relating to forms because the subchapter is adopted for repeal since there is no statutory requirement for the forms to be part of the rules.

Section 80.33(k)(3): To remove the reference to §80.100, Subchapter I relating to forms because the subchapter is adopted for repeal since there is no statutory requirement for the forms to be part of the rules.

Section 80.34(a): To remove the reference to §80.100, Subchapter I relating to forms because the subchapter is adopted for repeal since there is no statutory requirement for the forms to be part of the rules.

Section 80.38(a): To remove the reference to §80.100, Subchapter I relating to forms because the subchapter is adopted for repeal since there is no statutory requirement for the forms to be part of the rules.

Section 80.38(b)(2): To remove the reference to §80.100, Subchapter I relating to forms because the subchapter is adopted for repeal since there is no statutory requirement for the forms to be part of the rules.

Section 80.40(a): To remove the reference to §80.100, Subchapter I relating to forms because the subchapter is adopted for repeal since there is no statutory requirement for the forms to be part of the rules.

Section 80.80(a): To remove the reference to §80.100, Subchapter I relating to forms because the subchapter is adopted for repeal since there is no statutory requirement for the forms to be part of the rules.

Section 80.90(f)(1)(A) & (C): To comply with amendments to the Manufactured Housing Standards Act in HB 1510 (82nd Legislature, 2011 regular session).

Section 80.91(b) & (c): To remove subsection (b) to comply with amendments to the Manufactured Housing Standards Act in HB 1510 (82nd Legislature, 2011 regular session) and re-letter subsection (c) to (b).

Section 80.92(a): To remove the reference to §80.100, Subchapter I relating to forms because the subchapter is adopted for repeal since there is no statutory requirement for the forms to be part of the rules.

Section 80.93(a): To remove the reference to §80.100, Subchapter I relating to forms because the subchapter is adopted for repeal since there is no statutory requirement for the forms to be part of the rules.

Section 80.93(c): To add new subsection to comply with amendments to the Manufactured Housing Standards Act in HB 1510 (82nd Legislature, 2011 regular session).

Section 80.93(d): To re-letter the current subsection (c) to (d).

Section 80.93(e): To re-letter the current subsection (d) to (e) and to remove the reference to §80.100, Subchapter I relating to forms because the subchapter is adopted for repeal since there is no statutory requirement for the forms to be part of the rules.

The amendments are adopted under Section 1201.052 of the Texas Occupations Code, which provides the Director with authority to amend, add, and repeal rules governing the Manufactured Housing Division of the Department and Section 1201.053 of the Texas Occupations Code, which authorizes the board to adopt rules as necessary and the director to administer and enforce the manufactured housing program through the Manufactured Housing Division.

No other statutes, codes, or articles are affected by adoption of the amended rules.

The agency hereby certifies that the adoption has been reviewed by legal counsel and found to be within the agency's legal authority to adopt.

Adopted Manufactured Housing Rules

*Administrative Rules of the Texas Department of Housing and Community Affairs
10 Texas Administrative Code, Chapter 80*

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SUBCHAPTER A. CODES, STANDARDS, TERMS, FEES AND ADMINISTRATION

§80.1. *Texas Manufactured Housing Standards Code.*

(No change.)

§80.2. *Definitions.*

(No change.)

§80.3. *Fees.*

(a) - (j) (No change.)

(k) Fees Relating to Statements of Ownership and Location. Each fee shall accompany the required documents delivered or mailed to the Department at its principal office in Austin.

(1) - (3) (No change.)

(4) When multiple applications are submitted, the Form M set forth [on the Department's website](#) ~~in Subchapter I of this chapter (relating to Forms)~~ must be completed and attached to the front of the applications to identify each application and reconcile the fee for each application with the total amount of the payment. Failure to provide this form, properly completed, will delay the application's being deemed complete for processing.

(5) (No Change.)

(l) - (n) (No change.)

§80.4. *Advisory Committee.*

The Board shall designate the membership of an advisory committee of not more than 24 members, that meets the requirements of §1201.251(d) of the Standards Act, and the committee shall report as specified [§1201.251\(e\)](#) ~~§1201.205(e)~~ of the Standards Act.

SUBCHAPTER B. INSTALLATION STANDARDS AND DEVICE APPROVALS

§80.20. *Requirements for Manufacturer's Designs and Installation Instructions.*

(a) - (d) (No change.)

§80.21. *Requirements for the Installation of Manufactured Homes.*

(a) - (d) (No change.)

(e) Site Preparation Responsibilities and Requirements:

(1) - (2) (No change.)

(3) Whenever a licensed retailer intends to sell a used manufactured home, regardless of where it is located or is to be located, the retailer is required to give the consumer the Site Preparation Notice, for signature by the consumer, in the form set forth [on the Department's website](#) ~~in Subchapter I of this chapter (relating to Forms)~~ PRIOR to the execution of any binding sales agreement.

(4) Whenever a licensed installer proposes to move a used manufactured home, the installer is required to give the consumer the Site Preparation Notice, for signature by the consumer, in the form set forth [on the Department's website](#) ~~in Subchapter I of this chapter~~ PRIOR to entering into a binding agreement to move that home.

(f) - (i) (No change.)

§80.22. Generic Standards for Moisture and Ground Vapor Controls.

(a) - (b) (No change.)

§80.23. Generic Standards for Footers and Piers.

(a) - (j) (No change.)

§80.24. Generic Standards for Anchoring Systems.

(a) - (f) (No change.)

§80.25. Generic Standards for Multi-Section Connections Standards.

(a) - (k) (No change.)

§80.26. Registration of Stabilizing Components and Systems.

(a) - (m) (No change.)

SUBCHAPTER C. LICENSEES' RESPONSIBILITIES AND REQUIREMENTS

§80.30. All Licensees' Responsibilities.

(a) - (i) (No change.)

§80.31. Manufacturers' Responsibilities and Requirements.

(a) - (b) (No change.)

(c) A manufacturer shall use the Manufacturer's Certificate of Origin (MCO) prescribed by the Department set forth [on the Department's website](#) ~~in Subchapter I of this~~

~~chapter (relating to Forms)~~ for homes sold to retailers in Texas, on the reverse side of which shall be the data plate.

(d) - (e) (No change.)

§80.32. Retailers' Responsibilities and Requirements.

(a) - (f) (No change.)

(g) If a retailer relies on a third party, such as a title company or closing attorney, to file with the Department the required forms necessary to enable the Department to issue a Statement of Ownership and Location to a consumer, the retailer must provide an instruction letter to that third party, advising them of their responsibilities to make such filings and the required timeframes therefore. This does not relieve the retailer from responsibility. The retailer must retain with their sale records a copy of that instruction letter and all documentation provided to such third party to enable them to make such filings. This optional form is available [on the Department's website in Subchapter I of this chapter \(relating to Forms\)](#).

(h) - (o) (No change.)

~~(p) — A retailer may not negotiate or offer a deposit refund of less than is required by the Act. However, a retailer may, by written agreement with the consumer, retain the amount of the deposit used to pay legitimate third party costs actually incurred, such as credit report fees or courier fees.~~

~~(p)~~^(q) In order to comply with the provisions of §1201.107(d) of the Standards Act, a retailer or broker must:

(1) - (2) (No change.)

~~(q)~~^(r) A retailer shall maintain on a current basis a separate file for each salesperson sponsored by that retailer reflecting:

(1) - (4) (No change.)

~~(r)~~^(s) At each licensed location, including each branch location, a retailer shall display their current license for that location and the current license of each salesperson who works from that location.

~~(s)~~^(t) At each licensed location, including each branch location, a retailer shall conspicuously display the Consumer Protection Information sign as set forth [on the Department's website in Subchapter I of this chapter](#).

~~(t)~~^(u) Auction of Manufactured Housing to Texas Consumers.

(1) - (3) (No change.)

~~(u)~~^(v) The written warranty that the used manufactured home is habitable as per §1201.455 of the Standards Act, shall have been timely delivered if given to the homeowner at or prior to possession or at the time the applicable sales agreement is signed.

~~(v)~~(w) The written manufacturer's new home construction warranty per §1201.351 of the Standards Act, shall be timely delivered if given to the homeowner at or prior to the time of initial installation at the consumer's home site.

§80.33. *Installers' Responsibilities and Requirements.*

(a) - (j) (No change.)

(k) Each installer shall maintain the following books and records for each installation:

(1) - (2) (No change.)

(3) if the used home is to be installed on a site that has evidence of ponding, run-off, or uncompacted soil, a signed form from the consumer, acknowledging the condition and accepting the risks, such form to be as set forth on the Department's website ~~in Subchapter I of this chapter (relating to Forms)~~ and §1201.255 of the Standards Act;

(4) - (8) (No change.)

(l) (No change.)

§80.34. *Brokers' Responsibilities and Requirements.*

(a) For each transaction where a broker is engaged to provide services, a broker shall retain the disclosure statement set forth on the Department's website ~~in Subchapter I of this chapter (relating to Forms)~~.

(b) (No change.)

§80.35. *Salesperson's Responsibilities and Requirements.*

(a) - (b) (No change.)

§80.36. *Rebuilders' Responsibilities and Requirements.*

(a) - (d) (No change.)

§80.37. *Correction Requirements.*

(a) - (c) (No change.)

§80.38. *Right to Advance Copy of Certain Documents.*

(a) A consumer may modify or waive the right to rescind the deadlines for disclosures before the execution of the contract if the consumer determines that the purchase transaction is needed to meet a *bona fide* emergency. To modify or waive the right, the consumer shall give the retailer a dated written statement that describes the emergency, specifically modifies or waives the notice periods, and bears the signature of all the consumers entitled to the disclosures and right of rescission.

Printed forms for this purpose are prohibited, except as set forth on the Department's website in Subchapter I of this chapter (relating to Forms).

- (b) Printed forms may be used to the rights as provided for in §1201.164 of the Standards Act only if:
 - (1) (No change.)
 - (2) The basic form set forth on the Department's website in Subchapter I of this chapter is used; and
 - (3) (No change.)

SUBCHAPTER E. LICENSING

§80.40. Security Requirements.

- (a) For purposes of meeting the security requirements of §1201.105 of the Standards Act, "other security" means a deposit in a state or federally chartered bank or savings and loan association. If other security is posted, the other security must be maintained in or by a banking institution located in this state subject to a control agreement in the promulgated form set forth on the Department's website in Subchapter I of this chapter (relating to Forms). Such deposits are hereinafter referred to as security. If such security is reduced by a claim, the license holder shall, within twenty (20) calendar days, make up the deficit as required by §1201.109(c) of the Standards Act. No advance notice is required by the Department to the license holder, but the Department shall verify of the deposit.

(b) - (f) (No change.)

§80.41. License Requirements.

(a) - (f) (No change.)

SUBCHAPTER F. ENFORCEMENT

§80.70. Enforcement.

(a) - (b) (No change.)

§80.71. Rules for Hearings.

(a) - (g) (No change.)

§80.72. Sanctions and Penalties.

(a) - (g) (No change.)

§80.73. Procedures for Handling Consumer Complaints.

(a) - (h) (No change.)

SUBCHAPTER G. MANUFACTURES HOMEOWNERS' RECOVERY TRUST FUND

§80.80. Administration of Claims under the Manufactured Homeowners' Recovery Trust Fund.

(a) The Director, before authorizing any party performing warranty work or providing other goods or services that are to be reimbursed from the Manufactured Homeowners' Recovery Trust Fund (the "Fund") to proceed, will require that an estimate be submitted on the form set forth on the Department's website ~~by the Department in Subchapter I of this chapter (relating to Forms)~~ properly completed and executed.

(b) - (f) (No change.)

SUBCHAPTER H. STATEMENTS OF OWNERSHIP AND LOCATION

§80.90. Issuance of Statements of Ownership and Location.

(a) - (e) (No change.)

(f) Updating of Statements of Ownership and Location on Manufactured Homes Transferred as Real Property.

(1) When a manufactured home has become real property because the owner completed the conversion process required by the Standards Act, the home may be sold, transferred, or encumbered as real property by the customary means used for real property transactions. As long as the home remains real property at the same location, ownership of the home is confirmed in the same manner as any other real property, rather than by verifying Department records. A new Statement of Ownership and Location does not have to be applied for until and unless:

(A) the ~~manufactured~~ home is moved from the to a new location specified on the statement of ownership and location;

(B) the current owner of the manufactured home wishes to convert it to personal property status; ~~or~~

(C) the use of the property is changed to business use or salvaged; or

(D)~~(E)~~ the manufactured home no longer meets the requirements to be classified as real property (such as the home being on property subject to a long term lease which is not assignable to the buyer or transferee).

(2) - (4) (No change.)

(g) - (i) (No change.)

§80.91. Issuance of a Texas Seal.

(a) Issuance of a Texas Seal requires the submittal of an application for SOL, the applicable fee and the fee for each Texas Seal issued.

~~(b) — A copy of the written disclosure required in §1201.455(a) must accompany the application for homes sold by a licensed retailer; and~~

~~(b)~~^(e) A Texas Seal can only be issued to a home meeting the definition of a HUD Code manufactured home or a mobile home.

§80.92. Inventory Finance Liens.

(a) A lien and security interest on manufactured homes in the inventory of a retailer, as well as to any proceeds of the sale of those homes, is perfected by filing an inventory finance security form approved by ~~this the is~~ Department and in compliance with these sections. The required form ~~is~~ set forth on the Department's website in Subchapter I of this chapter (relating to Forms).

(b) (No change.)

§80.93. Recording Tax Liens on Manufactured Homes.

(a) Manually filed tax liens shall be filed with the Department using the form set forth on the Department's website in Subchapter I of this chapter (relating to Forms). No other form will be accepted for the manual filing of tax liens. The form must be properly completed.

(b) (No change.)

(c) When releasing a tax lien recorded with the Department via a tax certificate or tax paid receipt, the documentation must demonstrate the tax lien filed has been satisfied for the correct home.

~~(d)~~^(e) For tax liens recorded after June 18, 2005, but prior to the rules that were effective on January 29, 2006, those tax liens relating to tax years prior to 2001 will be disregarded and will not be treated as having been recorded.

~~(e)~~^(d) A tax collector may file as a central tax collector under a single taxing entity ID number, in which case the liens recorded or released under that taxing entity ID number will extend to all liens created for tax obligations to the taxing entity for which the filer collects. In order, however, to file as a central collector, the filer must complete and provide to the Department the form set forth on the Department's website in Subchapter I of this chapter. A single filing for multiple taxing entities must reflect the aggregate amount of the tax liabilities to which the filing relates.

§80.94. Report to County Tax Assessor-Collectors and County Appraisal Districts.

(No Change.)

SUBCHAPTER I. FORMS

~~§80.100.—List of Forms.~~

~~(a) — The following list is in numerical order with the forms located in subsection (b) of this section.~~

- ~~(1) — Application for Manufacturer’s License.~~
- ~~(2) — Application for Retailer, Broker, Installer and/or Rebuilder’s License.~~
- ~~(3) — Application for Retailer with Branch Locations License.~~
- ~~(4) — Application for Salesperson’s License.~~
- ~~(5) — Licensing Surety Bond.~~
- ~~(6) — Licensing Security Agreement.~~
- ~~(7) — Manufacturer’s Certificate of Origin (MCO).~~
- ~~(8) — Consumer Disclosure Statement.~~
- ~~(9) — Warranty and Disclosure for a Used Manufactured Home.~~
- ~~(10) — Retail Monitoring Checklist.~~
- ~~(11) — Consumer Notice of Licensed and Bonded Location.~~
- ~~(12) — Notice and Informed Consent to the Installation of a Used Manufactured Home on an Improperly Prepared Site.~~
- ~~(13) — Formaldehyde Notice.~~
- ~~(14) — Texas Inventory Finance Security Form.~~
- ~~(15) — Broker Disclosure Form.~~
- ~~(16) — Notice of Installation (Form T).~~
- ~~(17) — Installation Checklist.~~
- ~~(18) — Estimate for Reassigned Warranty Work.~~
- ~~(19) — Application for Statement of Ownership and Location.~~
- ~~(20) — Affidavit of Fact for Real Property.~~
- ~~(21) — Affidavit of Fact.~~
- ~~(22) — Affidavit of Error.~~
- ~~(23) — Affidavit of Fact for Right of Survivorship.~~
- ~~(24) — Addendum to Application for SOL.~~
- ~~(25) — Release or Foreclosure of Lien (Form B).~~
- ~~(26) — Statement of Inheritance (Form C).~~
- ~~(27) — Taxing Entity Application for Texas Seal (Form S).~~
- ~~(28) — Multiple Application Log (Form M).~~
- ~~(29) — Instructions to Third Party Closer.~~
- ~~(30) — Notice of Tax Lien/Release Form.~~
- ~~(31) — HUD Disclosure to Consumer Regarding Dispute Resolution.~~
- ~~(32) — CTC Account Request Form.~~
- ~~(33) — Site Preparation Notice for Used Homes Form.~~
- ~~(34) — Sample of Statement of Ownership and Location.~~
- ~~(35) — Application for License Renewal (other than a salesperson).~~
- ~~(36) — Right of Rescission Waiver Form.~~
- ~~(37) — List of Unlicensed Installers Form.~~

- ~~(38) — Notice of Installation (Form T) for Provisional Installer's License.~~
- ~~(39) — Notice of Intent to Acquire Ownership of an Abandoned Home.~~
- ~~(40) — Affidavit of Fact for Abandonment.~~
- ~~(41) — Disclosure to Consumer (Possible Need to Vacate Home if Financing does not Close).~~
- ~~(42) — Application for Salesperson's License Renewal.~~
- ~~(43) — Application for Continuing Education Provider.~~
- ~~(44) — Statement from Tax Assessor-Collector.~~
- ~~(45) — Consumer Disclosure Statement (Spanish Version).~~
- ~~(46) — HUD Required Installation Program Disclosure to Consumer.~~
- ~~(47) — Field Verification Inspection Request Form.~~
- ~~(48) — Adding or Deleting a Related Person to a License Record.~~

~~(b) — Forms.~~

- ~~(1) — Application for Manufacturer's License.~~
- ~~(2) — Application for Retailer, Broker, Installer and/or Rebuilder's License.~~
- ~~(3) — Application for Retailer with Branch Locations License.~~
- ~~(4) — Application for Salesperson's License.~~
- ~~(5) — Licensing Surety Bond.~~
- ~~(6) — Licensing Security Agreement.~~
- ~~(7) — Manufacturer's Certificate of Origin (MCO).~~
- ~~(8) — Consumer Disclosure Statement.~~
- ~~(9) — Warranty and Disclosure for a Used Manufactured Home.~~
- ~~(10) — Retail Monitoring Checklist.~~
- ~~(11) — Consumer Notice of Licensed and Bonded Location.~~
- ~~(12) — Notice and Informed Consent to the Installation of a Used Manufactured Home on an Improperly Prepared Site.~~
- ~~(13) — Formaldehyde Notice.~~
- ~~(14) — Texas Inventory Finance Security Form.~~
- ~~(15) — Broker Disclosure Form.~~
- ~~(16) — Notice of Installation (Form T).~~
- ~~(17) — Installation Checklist.~~
- ~~(18) — Estimate for Reassigned Warranty Work.~~
- ~~(19) — Application for Statement of Ownership and Location.~~
- ~~(20) — Affidavit of Fact for Real Property.~~
- ~~(21) — Affidavit of Fact.~~
- ~~(22) — Affidavit of Error.~~
- ~~(23) — Affidavit of Fact for Right of Survivorship.~~
- ~~(24) — Addendum to Application for SOL.~~
- ~~(25) — Release or Foreclosure of Lien (Form B).~~
- ~~(26) — Statement of Inheritance (Form C).~~
- ~~(27) — Taxing Entity Application for Texas Seal (Form S).~~
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