Using the Community Assessment Tool

1. Go to https://engagementnetwork.org
2. Create a login and password
3. Go to “Hubs” and select “Hub Directory”
4. Scroll down to the Community Action Partnership Hub and select “Visit Hub”
5. Click Log In → Register for an Account to create a username and password
6. Once you have a username and password, log in
7. To Create a Community Assessment Report, select “Find Data” at the top and select “Community Needs Assessment”
8. Select the State and then the Counties for which you wish to obtain assessment data. The selected counties will appear in the Assessment Location box. Then select “Data Indicators”
9. Here you may “Select all indicators” or specific ones for which you are wanting data. For a complete assessment report, select all.
10. This will produce a robust report of across the Domains of CSBG that includes quantitative data, graphs and maps.
11. Poverty population data per county can be found by households, gender, ethnicity, and race.
12. To filter households in poverty for a single county by zip code, find the map under the heading “Household in Poverty” and select “View larger map”

![Map Layers](image1.png)

14. Select “Tools” and “Query Data,” select “Households in Poverty MoE(+-)” from the dropdown box. Select > sign and enter 1 as indicated below, and then “Run Query.”

![Query Data](image2.png)

15. Under Results, select “Show Attributes” to obtain Households in Poverty by Zip Code.